

2020 – 2021



Rules and Procedures Handbook

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Objectives of the High School Band

- To teach music by its actual performance
- To develop performance skills of the various wind and percussion instruments
- To provide for the musical needs of the school and the community
- To develop discrimination with the regards to the selection of music
- To acquaint the students with Music Theory / History and how history and musical composition relate to students' current life and musical experiences
- To provide all students with the opportunity for worthy use of their time, a means for self expression, and a healthy social experience
- To develop the ability to function as a responsible member of a group, enhance interaction, and develop Esprit de Corps
- To foster leadership skills within each student

Objectives of the Middle School Band

- To learn basic fundamentals on various wind and percussion instruments
- To provide for the musical needs of the school and the community
- Assemble and disassemble instrument properly
- Display and educate proper concert etiquette
- To acquaint the students with Music Theory / History and how history and musical composition relate to students' current life and musical experiences
- To develop the ability to function as a responsible member of a group, enhance interaction, and develop Esprit de Corps
- To provide all students with the opportunity for worthy use of their time, a means for self expression, and a healthy social experience

Band Member's Responsibility to the Band

Each member of the band has certain responsibilities to the band, school, community, and fellow members. Regular attendance is expected and all members are expected to make daily improvements by personal practice sessions at home. All members should honor their commitment to the group and understand that even one weak link in the band will affect the entire group. Band members should always be aware of their loyalty and behavior; remember that you represent the band and Washington Wilkes High School.

Each member should be in regular attendance and account for any absences. Members should make a real effort to improve daily. Every member should have proper respect for those in authority. Everyone should be sincere in his/her commitment to the band and fellow members. All members should be honest and fair concerning all matters. Everyone is expected to cooperate with the director and fellow band members and share the responsibility and privileges of being a band member. Once in the band, all members should put their hearts into it and give it all the effort possible. All members should be loyal to the band and stick with it.

Parent's Responsibility to the Band

It is the responsibility of every parent and guardian to see that the policies outlined in this booklet are followed. Each parent is responsible for the attendance of their child at all band functions. It is the responsibility of each parent to see that their child practices their instruments or routines daily. The band director cannot play the horns for the students or march their routines for them. It is the responsibility of each parent to support their child's band activities. The hands of your directors are tied without the help of ALL Parents.

Parents are encouraged to attend ALL performances where their children are involved. Children, especially teenagers, will not always express the fact that YOU being at their performances means a great deal. They need to know that what they do is important to you and that you support their hard work. Please support your child and make arrangements to be present at every event.

Qualities of a Tiger Band Member

Integrity

being honest with others and yourself; making the right decisions

Respect

respect for yourself and others

Teamwork

solidarity and family; working together for the common goal

Courtesy

be courteous to others

Excellence

doing your best in every aspect of your life

Pride

satisfaction with your accomplishments as an individual and as a team

Commitment

following through with what you started

Communication

I cannot stress enough the importance of communication between the band director and band parents. On the information sheet there is a place for you to provide your phone number and email address. I appreciate and respect your privacy. But it is crucial that I have a way to contact you immediately in the case of an emergency. I am responsible for your children and I take that responsibility very seriously. Please add my number to your phone for that same purpose.

Website: Please use the band website to check all updates, information, and news. Check it weekly.

www.wwtigerband.com

Text Reminders: Please sign up for text reminders. This is a GREAT tool to send out brief reminders about upcoming events. I will use text reminders frequently, especially for students. The students and parents will have separate reminders, but feel free to sign up for both. (*Instructions on the website*)

Email: I will use your email to send out reminders periodically or to contact you individually about students.

Social Networking: Please do not use Facebook or any other social networking site to contact me about business matters. Please send an email, text, or call. Thank you!

*****You can find all band staff contact information on [page 17](#) of the handbook*****

Social Networking

Social networking is one of the biggest forms of communication and “keeping up” that we have today. I do not have any intention of discouraging social networking in any way; however, please be mindful of what you say and how you represent yourself on the internet. Too many times words are blown out of proportion and situations become heated on these sites. I encourage you to steer clear of negativity and “drama” online. If a conflict arises, please avoid it or handle it maturely, in the appropriate manner. You are still a member of the WW Band and a product of Wilkes County. Be a first-class representative of your organization!

Cell Phone Policy

Use of cell phones during rehearsal time, class time, and concerts is prohibited. This includes texting. The appropriate times to use your cell phone are: before marching rehearsal begins during water breaks at marching rehearsal after marching rehearsal after school

If you are caught with your cell phone out during rehearsal or class time, it will be taken from you and returned after rehearsal. Students who continue to not abide by the cell phone policy will be subject to a parent conference and an office referral. Please do not abuse the privilege of having a cell phone.

Practicing

We firmly believe that the student should improve through regular practice. In the Washington Wilkes band program we feel that when the student has lost the will to improve him/herself or make a better contribution to the band, he/she is wasting the time and efforts of his/her fellow members and the community by continuing in the program. The HAPPIEST student is the one who is improving through regular habits of practice and daily progress.

Grievance Policy

If a situation occurs which creates concerns and/or questions about Band Policies or the implementation of Band Policy, first refer to the band handbook. If the handbook does not answer your question, I encourage you to speak with me about your concerns. If I cannot answer your questions or alleviate your concerns then you should approach a high school administrator. Please remember that all Band Policies and procedures have administration approval.

The Importance of Attitude

The greatest single factor that will determine the success of any individual or organization is attitude. It takes intense dedication to reach goals. Students should learn to discipline themselves to daily practice on fundamentals in concentrated and routine practices. The “right attitude” must be present along with sincerity, concentration and dedication as the basic foundation. Such an attitude makes an artistic performance inevitable and is the factor that makes the difference between a winning organization and a mediocre group. Make the most of it at every rehearsal and performance.

The Importance of Discipline

Because of the nature of the organization discipline must be strict. Band students and parents must be willing to accept the ideals, principles, and rules of the organization. Because band members are constantly on display, each member must always be aware of the importance of good behavior. Any misconduct casts a direct reflection on the band and school and may well undo the good work of many loyal students. Any student, who casts discredit on the band by their conduct or actions either at school or on a trip, shall be subject to dismissal from the band in addition to other disciplinary action by the school. Students who are repeatedly disciplined by school authorities for violation of school policies are a liability to the program and will be subject to dismissal.

Membership In The Band Program

The band program is open to all interested students who demonstrate the desire, ability, and proper attitude to be a member of the group. Students entering the Tiger Band Program should have previous music experience through a middle school band program or private study. Students wishing to start band for the first time must enroll in our beginning band program (mostly afterschool work).

Students will be placed at the discretion of the director. It should be understood that everyone would have an equal and fair opportunity for band participation. However, from time to time, it may be necessary to exclude or dismiss those students who fail to meet the band's code of discipline.

Band Dues and Payments

Please do not quit band because of financial hardship. We want students to be a part of our band family and we do not want to lose good members because of money. Parents, please come speak with me one-on-one if you are having financial issues and we can work out an arrangement so your child may still participate.

All band members are required to pay a band fee. The fee varies depending on what activities students participate in. Band fees cover a variety of items throughout the year. Most of this money is used to pay adjunct staff for their work at band camp. Band camp staff is paid through the boosters, not Wilkes County BOE. The band director is NOT paid from band fees. Throughout the year there are needs that come up, such as mouthpieces, reeds, and music. These items are not free and the booster club is charged every time we have to order these items. Fees not being paid make it impossible to provide students with the items they need and this is a growing problem every year. Unfortunately, band is a very expensive activity!

When students leave the band, either by choice or by graduation, student account money rolls over into the general booster account. We do not issue checks for money left in individual student accounts. We are a non-profit organization and this would be illegal and the boosters would be fined significantly.

Band Dues (Middle & High School Marching Band Members – Instrumentalists)

With band comes band fees. The purpose of band fees is so we can provide your children with the best learning experience we can offer. Band fees pay for qualified instructors, staff (not the director), music, supplies, band t-shirts and shorts, and uniform cleaning. The fee is \$160.00. There are additional fees for marching shoes, flip folders, and supplies. These items are listed on the band order form in your packet. New members are required to purchase marching shoes and folders.

Band Dues (Middle & High School Marching Band Members - Auxiliary)

Just like the non-auxiliary members there is a band fee. The fee is also \$160.00. The majority of this fee covers the uniform for the season and the remainder of the fee is used for staff, supplies, and t shirt and shorts. Uniforms normally range from \$100 to \$120. There are additional fees for marching shoes. These items are listed on the band order form in the packet. New members are required to purchase guard shoes. If you were a marcher (instrumentalist) previously, you may use those marching shoes.

Band Dues (Middle & High School Runners / Marching Assistants)

Runners / Marching Assistants are a very important part of the marching band. They help the band and auxiliary carry equipment and lend a helping hand at games and competitions. There is a fee of \$50.00 that covers their warm ups, band t-shirt, shorts, and incidentals throughout the season.

Percussion Fee

There is now a percussion fee that has been added on top of the band fee. The reason for this addition is the continuous loss of equipment, especially sticks and heads. Students are supposed to purchase their own sticks to use in class. The past four years the band boosters have footed the bill for extra sticks, mallets, and drum heads. The percussion fee is \$25 for the year. This is for ALL percussionists, 6-12 grade. All other band students are responsible for paying for reeds, oils, and accessories for their instruments. This is only fair.

Band Dues (High School Non-Marchers)

High school **non-marching** band students are asked to pay a fee of \$20.00. This fee covers music that is purchased throughout the year.

Band Dues (Middle School)

- 6th grade band students are asked to pay a \$40.00 band fee. This fee covers your WW t-shirt (\$20) that is required for all performances and any music that is purchased throughout the year.
- 7th and 8th grade non-marching band students are asked to pay a fee of \$40.00. This fee covers your WW t-shirt (\$20) that is required for all performances and any music that is purchased throughout the year. *****If you already have a t-shirt, you do not have to purchase a new one. Your fee will be \$20.00 only.*****
- 8th grade marchers band fee is covered in the \$150.00 marching band fee. You will not need to pay an additional middle school band fee.

******All band fees must be paid before any other band event or apparel is bought. This means, if you would like to purchase a letter jacket or pay for the spring trip, all band fees must be paid off first. Any money turned in for other items before band fees are paid off will be applied to the band fee instead of that item.******

******In the event that a student's account becomes delinquent for 24 months, with no intention to pay within that time period, that student will not be allowed to participate in the marching band until the account is paid in full. It is not our goal to keep students out of marching band, but it is our goal to help keep students and parents from piling up more band debt. Payment plans and fund raising are available. Please inquire.******

Fund Raising

Fund raising is a vital part of our organization. It provides students the opportunity to get extra help paying for items like band camp fees, letter jackets, etc. Each year we give students a few fund raising opportunities: Fancloth, citrus fruit, strawberries, and coca cola. When you sale items, the profit goes towards your personal band account. Take advantage of fund raising opportunities. That is less money out of your pocket for band fees.

School Owned Property

Instruments – Each student who uses a school owned instrument is completely responsible for the care and maintenance of that instrument. Lost or damaged items shall be replaced or repaired at the student's expense. Before school owned instruments are checked out, a checkout form must be filled out and filed with the director. Students must return any item checked out at the director's request.

Music – Each student must maintain music in good condition (clean and untorn). Music, which is lost or returned in poor condition, will be replaced at the student's expense. See librarians for any problems concerning music.

Student Valuables

Students are not to bring radios, tape players, cameras, large amounts of money, etc. to band. If you wear glasses, watches, or other jewelry, you are to keep track of it at all times. Students are responsible for their personal property, and at no time is the band responsible for it. Students should not leave their personal items in the band room, other than instruments. The band room is not a locker to keep shoes, books, clothing, radios, and other such items. It is not wise to leave instruments in the band room for long periods of time.

The Washington Wilkes High School, Wilkes County Board of Education and Washington Wilkes Band Department cannot and will not assume any responsibility for student instruments. The instrument storage area is located next to the band office and is kept locked at night.

Washington Wilkes Performing Ensembles

High School WW Marching Tiger Band

The marching band is composed of color guard, winds, and percussion and is an audition only group (auditions usually held February through April). It is the most highly visible ensemble at W-W as they perform in parades, competitions, football games, and pep rallies. The Marching Tigers aspire to be the finest in all they do. Double Reed Players who do not play a secondary instrument are urged to participate in the front ensemble during marching season.

WW Concert Winds

The Symphonic Winds is composed of all musicians in the Concert Band class. This ensemble competes in the statewide Large Group Performance Evaluation in March. This ensemble performs level III-IV music.

WW Competitive Auxiliary Units

The auxiliaries of the W-W Marching Tiger Band are comprised of Majorettes and Colorguard. They perform set routines during the half-time shows of each varsity football game, marching festivals, parades and possibly a few pep rallies. Tryouts for each of the corps occur in February for students in grades eight through eleven. The previous year's captains and/or senior members assist in the training sessions and tryouts. **In addition, the corps may have called rehearsals above and beyond the normal practice schedule as determined by the directors, sponsors, and captains.** The auxiliaries should bring a great deal of pride and enthusiasm to the Marching Tiger Band.

WW Junior Majorettes

The WW Junior Majorettes give students the opportunity to perform with the high school marching band in a non-competitive capacity. Jr. Majorettes attend all home football games and perform during pre-game and halftime. Students are required to go through an audition in the spring for membership on the line. Jr. line participants are expected to attend marching band rehearsals twice a week from 5:00pm to 6:00pm. Jr. line members are required to be at auxiliary camp July 18-20, 8:00am to 12:00pm. Jr. line members are expected to follow all rules ([attendance](#) and [eligibility](#)) set forth for the Tiger Marching Band.

Middle School Beginning Band (6th grade)

The beginning band consists of 6th grade students who are just beginning to learn about music and performing on a musical instrument. This ensemble will perform in two concerts: December 9th and May 5th. Purchase of an instrument is required for this class. All information concerning instruments is given out at the parent meeting on July 21st.

7th and 8th Grade Band

This ensemble consists of 7th and 8th grade experienced band students. These students have the opportunity to perform in concerts, festivals, band trips, and select 8th graders will be allowed to march with the Tiger Marching Band. Please check the calendar for dates of performances.

Marching Tiger Band

Rehearsal Procedures

- Rehearsal time is valuable time and every moment must be used efficiently.
- Marching rehearsal schedule: Mon., Tues. and Thurs. 4:00 – 6:00
- Be on time for all rehearsals
- Upon entering the rehearsal hall, acquire your instrument, music, and equipment and go directly to your seat.
- When the director or staff member steps on the podium, all talking and noise cease.
- Warm up will be handled by the director or drum major.
- **RAIN:** rehearsal will still take place if it rains.
- While on the field, the Drum Major(s) is in charge of the band. There will be no excessive talking. Inattentive students will be running laps or doing push-ups.
- Students are expected to make a real effort to improve daily. This can only be accomplished with outside practice.
- At the end of rehearsal, each student is to put away his/her own instrument, music, and other items. No items may be left out of place. This applies to all band functions.
- Violations of these procedures may result in detention or other disciplinary action.

Football Game Procedures

- Band call times will vary with the football schedule and will be announced each week in the form of a game itinerary.
- Instrument cases and ponchos will not be needed in the stands, except in the event of inclement weather.
- Instruments should be cleaned regularly to remove the excess dirt that accumulates when playing outdoors.
- No band member is permitted to leave events early, unless excused by the director at least **ONE DAY (24 HOURS) PRIOR TO THE PERFORMANCE**.
- Only band students are allowed in the band stands during games.
- Band members are required to stay with the band, in the stands during the game. Leaving the stands during 1st, 2nd, and 4th quarter is not allowed.
- The band will always sit in sections.
- Attention should always be given to the Band Director and Drum Major(s) at games. Be ready!
- We play only as a group in the stands. Solo performances or practicing on your instrument is strictly prohibited.
- No inappropriate cheers or dancing. Organized cheers planned ahead of time or those done with the cheerleaders are permitted.
- Field entrance at the game should be dignified and professional.
- No eating, drinking, or chewing gum in the band stands. Parents please do not bring your child anything other than water until 3rd quarter break.
- Students who fail to be back in the stands on time for the fourth quarter will lose part or all of their next third quarter break.
- Students should maintain self control during games. We immediately play after big plays; Be ready!
- Everyone should remain in the bleachers after the game. The director will dismiss the band.
- Students must have staff permission to leave the stands for any reason.
- Any student who violates the Rules for Stadium Conduct may be removed from the performance.
- Band students are not to participate physically or verbally in belligerent behavior that can occur during games. These situations will be handled by the coaches and referees. Band students who participate in such behavior will be removed from the marching band for the remainder of the season.
- Students whose equipment is carried on the truck should assist in the loading, unloading, and storage of the instruments before and after games and competitions.
- **Our job is to support the football team! We work with the team, as a team!**

Behavior

Students who are suspended for fighting, or any other serious offense, are automatically dismissed from the marching band and will not be allowed to participate in any off campus activities during the year. This rule applies to 6th and 7th grade band students and non-marching 8th graders. Depending upon the severity of the offense, students can face removal from the band program altogether.


Competitions

Competitions are special events where we get to perform for a sophisticated audience and very competent judges. WE ARE THERE TO DO OUR BEST – NOT TO WIN!! If we do our best, then everything will take care of itself. Specific information is given prior to competitions as to directions, departure and anticipated return time. All parents are encouraged to attend competitions and support the band. Students may use the band phone to call following a trip. Parents, PLEASE COME IMMEDIATELY when called.

Music Pass Offs

To pass-off assigned material, the player must successfully demonstrate to the director his / her ability to perform it. Every note and rhythm must be perfect, though standards will be adjusted to fit the level of musician. If a student does not successfully pass off their music on the first attempt, they will have the opportunity to try again until the music is passed off. Pass offs will be part of the marching band student's grade during the fall semester.

Attendance Policy Communication

 **ALL STUDENTS ARE REQUIRED TO COMMUNICATE DIRECTLY WITH MS. HINES ABOUT ANY TARDIES OR ABSENCES. SENDING MESSAGES THROUGH OTHER STUDENTS, ADULTS (OTHER THAN YOUR PARENTS), OR STAFF MEMBERS IS NOT CONSIDERED EXCUSED OR ACCEPTABLE ANY LONGER. THERE IS NO EXCUSE FOR NOT COMMUNICATING WITH THE DIRECTOR AND IT WILL NOT BE TOLERATED. FAILURE TO FOLLOW THESE RULES CAN RESULT IN DISMISSAL FROM THE MARCHING BAND.**

Attendance Policy

In order to perform in the most efficient manner, we must have every student at rehearsals and performances. Excessive absences not only prevent your child from learning, it holds back the entire organization. Every member is crucial to our maximum achievement. With proper planning, conflicts can be avoided. Students who hold after school jobs are not excused from band activities. It is the responsibility of the student to work this out with his/her employer. Additionally, students are not excused because of transportation conflicts. It is the responsibility of the parents and students to arrange transportation to and from rehearsals/performances and to be on time. All rehearsal, game, and competition dates are issued well in advance for your convenience, so you will be able to work out scheduling conflicts.

Excused Absence

The only excused absences are those that would be accepted by the school for regular attendance accounting records (illness, death in the family, religious holiday). Approved absences will need to be made up within one week of the absence.

In order to obtain an excused absence, the following must be performed by the student and parent:

- COMMUNICATE WITH THE DIRECTOR
- Director must be notified at least five (5) school days in advance.
- The director must approve the request.
- In addition to clearance from the school office for absences during the school day, absences from a band activity that same day or evening must also be cleared with the band director as well.

Tardies

Students are expected to be on time for all rehearsals. Excused tardies must be approved in advance. If you're early, you're on time; if you're on time, you're LATE!!! Any student with excessive tardies will be asked to serve band detention after the next rehearsal. Continuation of action will result in a parent conference and possible game suspension.

Unexcused Absences

An unexcused absence is one that has been pre-arranged with the director, but is not for an excusable reason (vacation, community sports, etc.). Consequences for unexcused absences will vary according to the particular events missed (performance, rehearsals, etc.) and will be left up to the discretion of the director. Excessive unexcused absences will result in a parent conference and possible dismissal from the marching band.

Unarranged Unexcused Absence

These absences are described as "No Shows" and will not be tolerated in the W-W Band Program. During marching season, students who do not show up for practice will automatically receive one game suspension for that week (described under Band Rules). During concert season, students will receive band room clean-up detail for the same infraction. Students who have an unarranged unexcused absence from any band performance could face dismissal from the band program.

Marching Band Uniform Policy

Uniforms (shako, coat, bibbers, plumes) are the property of the WWCHS Band. They are loaned to the students and should be turned in at the end of the year in excellent condition. Students are responsible for caring for and keeping up with their uniform. If any part of the uniform requires replacement, the student and the student's parent or guardian will be held monetarily responsible. If loose buttons, trim or other problems are noticed by the student, he/she should notify the band secretary or band director so the appropriate repair will be made.

Uniform Check In

Uniforms must be properly checked in at the end of every game and every competition. It is each member's responsibility to hang up their uniform correctly and check it in with the band secretaries. Understand this will take a few extra minutes before you can leave, but proper storage is important for the life of the uniform.

***Do not get your ears pierced during marching season.
Do not get a hair style that cannot be put under your assigned shako.***

It is the student's responsibility to keep the uniform in proper condition by checking his/her uniform after every wearing!!!

- **Hemming** – Pants should be hemmed using the snaps inside the pant legs. Do not cut any material from the pants for hemming.
- **Cleaning** – Band Boosters will take care of this. Students should NEVER eat or drink while wearing the uniform jacket.
- **Washing** – The only part of the uniform that is machine washable are the bibbers. Line dry only.
- **Storage** – Uniforms should be stored and transported in a durable garment bag. Please allow your uniform to dry completely before storing it in your garment bag to prevent mildew.
- **Black Socks** – Should be worn and is the student's responsibility.

- **Shoes** – Black marching shoes are to be purchased. Shoes need to be kept clean. It is very important that students wear the proper footwear for marching.
- **T-Shirt** – The band t-shirt is to be worn under the marching uniform at all times. This is the only shirt to be worn under the uniform.
- **Hair** – Hair is to be worn up under the Shako and should not be visible.
- **Jewelry** – No jewelry of any kind should be worn while in uniform. Students will be asked to remove jewelry before every performance.
- **Under your uniform** – under the uniform should be your band t-shirt and your band shorts. Absolutely no jeans under the uniform. During the colder games, please use leggings or long johns.
- **Replacement Items** – Students are responsible for all the uniform accessories issued to them. Replacement Cost for one uniform is \$400.00. If any replacement parts are needed, they will be provided at the following rate:
 - Jacket - \$198.00
 - Bibbers - \$93.00
 - Shako - \$62.00
 - Garment Bag - \$12.00
 - Plume - \$21.00 each – there are two
 - Hat Box - \$11.00

Students should remember that the Marching Band Uniform is complete as described above. If a student is not in proper uniform, he/she will not perform on the field. We cannot afford to have anyone missing from the performance, so it is crucial that you be responsible for having all parts to your uniform for all performances.

Summer Uniform / Concert Attire

Summer uniform for marching band is the band t-shirt, band shorts, black socks, and marching shoes.
Concert attire is all black dressy.

Football Game Rain Procedure

- Students should always show up for inclement weather games. Depending on the severity of the weather, options will vary from brass / percussion playing in the stands to packing up and going home. In most cases, however, leaving the game is unlikely. This will be left up to the discretion of the band staff and administration.
- Students will be asked to bring their summer uniform with them.
- Ponchos will be provided. Students are responsible for keeping up with and turning in their ponchos after the game.

Bus Loading and Riding Procedure

- Students will be dismissed by class, from the band room, to load buses only after inspection has taken place.
- No one enters or exits through the emergency door of the bus.
- No screaming or excessive noise allowed.
- When approaching a railroad crossing, all talking should stop until the bus has crossed the tracks.
- Small radios may be used, but only if the user wears headphones.
- Students are not allowed to put heads or arms outside windows.
- Throwing trash outside windows is strictly forbidden.
- Students are to be quiet during roll call and when approaching the stadium area.
- All students are responsible for leaving the buses as you found them. Clean up after yourself.
- Bus lists for trips will be posted in the band room three days prior to certain events.

Traveling with the Band

Students in the W-WHS Band are required to travel with the band to all events. Students wishing to ride home with their parents after an event may do so under the following conditions:

- Students must ride home with their parents and no one else.
- Parents must give hand written notice at least 24 hours (ONE DAY) before the band event. (phone number required on all notes)
- Parents and Students MUST see the director before departing the event.
- Only chaperones, staff, and members of the W-WCHS Tiger Band are permitted to ride the buses. There is limited seating on each bus, and we need to make sure that everyone is comfortable.

Band Trips

Band trips will be taken every 2 years. The time of year will depend on the location of the trip. All trips must be approved by the Wilkes County Board of Education.

Please remember that all band fees must be paid in full before money will be accepted for the trip.

Hotel Situations

- Parents and students will be responsible for paying for any incurred charges, including lost room keys.
- Rooms are to be locked at all times.
- There will be no one of the opposite sex in your room, unless accompanied by a chaperone – this is school district policy!
- Please refrain from playing instruments in the room.
- All school rules will be enforced on trips.
- All students should realize that any personal desires or uniqueness may have to be put aside for the duration of the trip in order to facilitate large group control and management.
- No one is to leave the hotel alone. Any student found leaving the premises without permission will be dealt with severely.
- Profanity is not a part of our organization! Make sure your language is not offensive.
- Band members are expected to be at the right place, at the right time, ready to go!

Marching and Concert Band Eligibility

Under state and local policy, students who wish to participate in the W-W Band Program must meet eligibility requirements. Under these policies students must:

- Pass three out of four classes during the previous semester, AND
- Be on track for their number of years in high school.
 - Seniors - 20 credits, Juniors - 12 credits, and Sophomores – 4 credits
- Middle School marchers must also meet the passing requirements since this is a high school activity.

Varsity Letter Program

In order to be eligible for a varsity letter students must meet the following criteria:

- Students must participate in the Tiger Marching Band Program. This does not include runners.
- Students must attend band camp.
- Students must attend ALL three marching competitions.
- Students cannot miss any more than 3 marching rehearsals. (excused or unexcused)
- Winds and percussionists must be enrolled in concert band for the entire year (except for necessary graduation conflicts)
- Students must have no unexcused absences from performances.
- At WW, band members should exhibit exemplary behavior at all times. Discipline problems, insubordination, chronic tardiness, or multiple unexcused absences will result in the loss of opportunity to letter.
- Letters will be awarded at the Awards Banquet in May. Extra patches may be purchased by students. The cost of patches will not be covered by the band boosters.

Point system for lettering and bars

Points may be earned by participating in the following events:

5-Marching band	2-Janfest (band)	2-Officer status
3 per semester-Concert band	2-Janfest (aux)	5-Superior Rating at Contest
4-District band	3-Solo and Ens	2-Excellent Rating at Contest
5-All State band	5-Superior at LGPE	2-Excellent at LGPE
3-maintain a 90 or higher in band	3-Marching Pass offs <u>by deadline</u>	5-Attend all required performances
4-12 scales, 2 octaves	2-12 scales, 1 octave	

Students must earn 15 points to receive a letter. Every 15 points after that, students will receive a service bar. There is no limit to how many bars may be earned by students. Points start over at the beginning of each school year.

Ex. A student in marching band, concert band, attending all required concerts, and has a 95 in band all year would receive 18 points for that lettering term. If a student earns 30 points they will receive a letter AND a service bar.

Concert Band

***Concert band is the MOST important aspect of a band program. Even though it is not always the most visible ensemble in the community, it's where the fundamentals of how we perform take place. Marching band is very important as well, but our marching ensemble will only improve if our concert band is consistent and successful.

Guidelines For Concert Band Only Participation

As a member of the W-W Band Program, there is a high level of expectation for students to participate in the whole program, Marching and Concert. The following stipulations are considered when a request is made to do just the Concert portion of the activity:

- Medical concerns – Doctor's warning of possible permanent injury or medical condition that prohibits the physical activity.
- Conflict with W-W High School fall sports program – Football, Cheerleading, etc. This criterion only applies if every effort has been made to arrange scheduling to avoid the conflict.
- Academic concerns – Students who may be academically ineligible will be given the option to participate in Concert Band only.
- Personal concerns

If any of these criteria are met, the student may, upon approval of the band director, participate in the concert portion of the program exclusively. Students who do not meet any of the above criteria and request concert only participation will be considered "intermediate status", which means they will be able to participate in all classroom required activities: concerts and large group performance evaluation. Intermediate students will not be able to participate in off campus band activities, such as district band, janfest, and band trips.

Concert Band Attire

The W-WCHS Symphonic Band Uniform shall consist of: Polo shirts, khakis, black socks, black marching shoes / solid black shoes.

Concert Band Attendance Policy

Concert Band attendance policy is the same as marching season policy. ([page 7](#))

Classroom Policies and Procedures

Class Materials and Equipment

Students should bring the following materials and equipment to class daily:

- Instrument
- Pencil
- Notebook (three ring)
- Music folder
- Percussion – your own sticks and mallets, labeled

Instrumentalists are responsible for purchasing their own supplies. Percussionists will need to purchase their own sticks. Clarinetists, Saxophonists, and Oboists need to purchase their own reeds. Brass players need to purchase their own valve oil, slide grease, etc. I will be happy to order anything you need, after I have received payment for those items. Unfortunately, we do not have the resources to provide those items for free.

General Rules

- Enter and exit the room daily through the front door. The back door should not be used as an entrance at any time.
- Conduct yourself as a mature adult at all times while in the band room or at any time that you are associated with a band activity.
- Only use equipment for its intended use.
- Loud and boisterous behavior is unnecessary and will not be tolerated.
- All students are expected to help keep the band room clean.
- Students are expected to take care of instruments and equipment in the band room. Instruments and equipment should be stored in the proper places in the proper manner. Take pride in your facility!
- Do not disrupt instruction. Take care of materials before instruction begins. Please ask for permission if you need to leave your seat.
- Students may not use the phone in the director's office during the school day.
- Students may not use the computer in the director's office.
- Chewing gum, food, and drinks is/are not allowed in the band room.
- Clothing is not to be left in the band room.
- Students are encouraged to practice in the band room after school. Please, please, please ask Ms. Hines for extra help on anything you are working on.
- **PERCUSSION EQUIPMENT** – percussion equipment is for percussionists only.

Classroom Procedures

- Enter the class by the time that the tardy bell rings. Tardy to class is defined as the student not being in the room by the time the bell stops sounding. Within three (3) minutes after the tardy bell, students should be seated with all instruments and equipment. **STUDENTS SHOULD ONLY BE IN THE INSTRUMENT ROOM FOR THE PURPOSE OF GETTING AND PUTTING-UP OF INSTRUMENTS.**
- Student's notebooks and folders should be kept neat and orderly. Stray papers and music lying around the band room could be thrown away.
- Begin the focus activity upon getting in your seat.
- Following class, all equipment should be put up properly. All items should be put in the proper place(s). Be sure to latch cases prior to placing them on the shelves in the instrument room.
- Students are not permitted to leave class to use the restroom. Take care of this before you enter the band room.
- Students are required to use their agenda to leave class or be admitted to class late.

Make-up Work Policy

Students have one week from the day they return to school to make up any missed work. It is the student's responsibility to ask the director about missed work. Make up work will not be granted for unexcused absences.

Grading Period

Grading Periods are figured on a 45 day, or nine (9) week grading period.

Daily Participation and Materials Grade

Daily Participation and materials grade is earned by daily attendance and students having their materials necessary for class. Students receive a 100 each day if they participate and have their materials. If students do not participate actively during class and / or do not have the proper materials they will receive a zero for that class period. If a student's instrument is in the shop they will not be penalized. We will try to furnish an instrument for that student through the music company.

Attendance-Rehearsals / Performances

Students are expected to attend and perform in all scheduled performances held in conjunction with a band class. These performances will primarily include football games, graduation, concerts, and festival performances. Performance schedules will be published well in advance. Students who miss a performance (excused only) will be expected to complete an alternative assignment in order to earn points for the performance. It's the student's responsibility to get the assignment. Alternative assignments should be completed within one week of the missed performance.

Semester Exam

All students will take a semester exam. This exam will be a written exam. The semester exam grade will constitute 20% of the semester grade.

Playing Tests

Students will be given playing tests periodically to monitor their improvement. Playing tests will be scheduled two weeks in advance and students are expected to prepare the test material.

Grading Scale (high school)

Class Participation / Materials – 30%
Performance – 40%
Playing / Written Tests / Exams – 20%
Written Assignments / Theory – 10%

Grading Scale (middle school)

Class Participation / Materials - 30%
Performances - 50%
Playing / Written Tests / Theory - 20%

Awards (high school)

Individual students and groups have many opportunities to receive awards and recognition throughout the school year. Students receive recognition each time they participate in band performances and festivals. Graduating senior members are recognized during homecoming and the band banquet. Individual awards are presented at the band banquet. In some cases, students will vote on awards and in some cases, the director and sponsor may decide on awards. Such awards include:

- | | | |
|------------------------------|---|---------------------------|
| ~ Rookie of the Year | ~ Instrumentalist Award | ~ Musicianship Award |
| ~ Merit Award | ~ Most Improved Musician | ~ Spotlight Award |
| ~ Leadership Award | ~ Outstanding Woodwind, Brass, & Percussion Award | |
| ~ Semper Fidelis Award | ~ Patrick S. Gilmore Award | ~ National Marching Award |
| ~ John Philip Sousa Award | ~ Leonard Bernstein Award | ~ Director's Award |
| ~ National Color Guard Award | | |

Awards (middle school)

Awards will be presented to students in each grade level (6,7,8)

- Certificate of Completion
- Most Improved Musician
- Musicianship Award
- Merit Award
- Most Outstanding Brass / Woodwind / Percussion
- Director's Award

Extra Band Activities (off campus)

Fees for All-State, District Band, Solo and Ensemble, etc. are always collected one week in advance of the deadline. The deadline will be announced and placed on your band schedule. Please review these dates carefully.

A number of activities will be available for student participation. These activities include but are not limited to the following:

Solo and Ensemble	All-State Band Auditions	UGA Janfest (band and auxiliary)
District Honor Band	Governor's Honors Program	UGA Midfest
Beginning Honor Band		



Washington-Wilkes Comprehensive High School

Band Organization

W-W County School System Administration

Superintendent
Principal
Assistant Principal

W-WCHS Instrumental Music Department

Band Director
Auxiliary Director
Percussion Director
Brass/Woodwind Technicians

W-WCHS Band Officers and Responsibilities

A. Drum Majors

1. Role model for all band students
2. Directs and commands the band in all marching formations and rehearsals
3. Assists in teaching the drill
4. Assists in maintaining band discipline

B. Captains (Band, Woodwind, Brass, Low Brass, Percussion, Auxiliary)

1. Role model for all band students
2. Student representative of other band members
3. Conducts all band council meetings
4. Promotes and publicizes band activities
5. Makes sure that all rehearsals are ready to start on time, and takes charge in absence of band director
6. Coordinates all band members
7. Reports problems to director, as well as, makes suggestions to improve the program
8. Assists in teaching drill
9. Assists in maintaining band discipline

C. Band Secretary

1. Role model for all band students
2. Takes attendance at marching rehearsals
3. Uniforms
4. Take notes at all officer meetings
5. Put important notices on board daily
6. Help with music, forms, etc.

D. Section Leaders

1. Role model for all band students
2. Hold sectional rehearsals as needed
3. Be willing to give individual help
4. Supervise loading and unloading of buses
5. Assist with uniforms
6. Assists in teaching the drill
7. Assists in maintaining band discipline

W-WCHS Band Council and Responsibilities

A. Membership consists of all band officers

1. Meets periodically to discuss band projects, activities, and problems
2. Assists the Band Director in establishing policy and regulation for the band

Contact Information

Dr. Rosemary Caddell, Superintendent

Work Phone – 706.678.2718

Work Email – caddellr@wilkes.k12.ga.us

Mr. Glenn Wilson, WWHS Principal

Work Phone – 706.678.2426

Work Email – wilsong@wilkes.k12.ga.us

Ms. Deleki Lee, WWMS Principal

Work Phone – 706.678.7132

Work Email – leed@wilkes.k12.ga.us

Emme Hines, Band Director

Band Office Phone – 706.678.2426 x. 527

Cell Phone – 706.945.3151

Work Email - hinese@wilkes.k12.ga.us

Tara Townsend, Guard Instructor

Phone – 706.401.9300

Work Email - townsendt@wilkes.k12.ga.us

DeMario Gresham, Percussion Instructor

Phone – 706.829.4128

Email – Mario1042006@yahoo.com

Text Reminder Set Up Instructions

Students:

Go to www.wwtigerband.com > [Text Reminders](#) and fill out the information. That's all!

Band Staff Responsibilities

Emme Hines – Band Director

- Oversees all band activities and sections of the band. The band director is responsible for making the final decision in all aspects of the band. The band director is responsible for handling discipline issues with students. The band director is expected to be at all rehearsals, games, and competitions where the marching band is participating.

Tara Townsend – Auxiliary Coach

- Oversees all auxiliary activities: color guard and majorettes. The auxiliary coach is responsible for making decisions about costumes, equipment, and audition materials for the auxiliary. The aux coach is also responsible for discipline issues within the aux sections, in conjunction with the band director. The aux coach is expected to be at all rehearsals, games, and competitions where the marching band is participating.

Demario Gresham – Percussion Coach

- Oversees all percussion activities: battery and front ensemble. The percussion coach is responsible for making decisions about equipment and musical materials for the percussion. The perc coach is also responsible for discipline issues within the perc sections, in conjunction with the band director. The perc coach is expected to be at all rehearsals, games, and competitions where the marching band is participating.

Aaliya Berry – Drum Major Coach

- Oversees all drum major activities. The drum major coach is responsible for making decisions about conducting and general effect. The drum major coach is expected to be at all games and competitions where the marching band is participating.

Did you know...

As music educators we can all speak to the artistic reasons to be involved in the life-long study of music-making. There is no substitute for the language of music; and we as a profession subscribe to the idea: "Music for the sake of music." This is all well-and-good if we are communicating with people who are somewhat familiar with the music culture. It is far more difficult to be as convincing about our mission if our listeners/audiences are not attuned to the many benefits of music making, or have no prior musical experiences in their own lives.

♪ *Why music?*

♪ *Why should a student choose to take on the extra responsibilities required to be engaged in music-learning?*

♪ *Why should parents encourage their children to participate in the school music program?*

♪ *Is there more to this than "meets the eye?"*

As music educators we can all speak to the artistic reasons to be involved in the life-long study of musicmaking. There is no substitute for the language of music; and we as a profession subscribe to the idea: "Music for the sake of music". This is all well-and-good if we are communicating with people who are somewhat familiar with the music culture. It is far more difficult to be as convincing about our mission if our listeners/audiences are not attuned to the many benefits of music making, or have no prior musical experiences in their own lives.

Ongoing research continues to evidence WHY music students are academically stronger, and why they are the high level achievers in all aspects of the educational community. The relationship is not accidental, coincidental, or even incidental. There is a definite measurable link we can point to that clearly shows: students of music have a distinct advantage over their counterparts who are not participating in a music program.

There are fundamental cornerstone reasons to include music as a part of the every child's curricular blueprint. When we stand back and take a holistic view, the value of music learning takes on an enriched perspective.

The study of music avails the learner to:

CREATIVITY: Creativity is the source of all possibilities. We are constantly challenged to explore this area of the mind. Music opens new horizons, and new possibilities through expanded thinking. The study of music supports wonderment, imagination, appreciation, and sensitivity. Music allows us to experience creativity as an inventive thinking style.

COMMUNICATION: Music is a language unto itself. Music can only be explained by music. If we do not expose our students to music, we are depriving them of an array of personal understandings that cannot be found in any other part of the school curriculum.

CRITICAL ASSESSMENT: Intelligence is the ability to process facts and respond according to the given situation. Emotional stability stems from the capacity to deal with life's many inconsistencies. To accomplish both, the individual must be able to access the cognitive (factual) and affective (emotional) sides of the mind. Music is one of the few academic disciplines that develops this ability and reinforces learning patterns to allow for greater critical assessment.

COMMITMENT: Success is not measured by what we start, but rather by what we complete. In music students are required to perform the entire composition from beginning to end; to complete the given task. The important qualities of tenacity and persistence establish habits for positive, productive living applicable in every situation.

As teachers we pledge our efforts to prepare our students for what lies ahead in their personal and professional journey. In the process of preparing for a concert, sight-reading new literature, teaching a musical concept, or listening to a quality performance, we are helping our students establish thinking habits that are immediately transferable to other academic areas, and we are teaching the life-skills that will support their healthy and prosperous future.

It is apparent the ongoing research spotlighting the benefits of music learning will continue to confirm what we have long suspected; **MUSIC DOES MAKE THE DIFFERENCE.** As music educators, **YOU** awaken your students to the one of the most beneficial learning experiences of their lives...which means, **YOU MAKE A DIFFERENCE.**

Let the music begin!



How Parents Can Help...

When a “band question” arises, it is important that you get factual information before discussing it with others. We do more harm to ourselves, the band family, when we talk about things that contain one or more “falsehoods” but consider them facts. If questions arise, it is important to remember this axiom: If it is a performance issue or anything dealing with the band proper, contact Ms. Hines. If it is a fundraising question or anything dealing with parent issues, talk with the booster club president.

- ♪ Show an interest in the music study of your child.
- ♪ Arrange a regular time for your child to practice.
- ♪ Find a quiet place where he/she can practice without interruption.
- ♪ Listen to performances of practice material, when asked to do so.
- ♪ Help the student keep a DAILY RECORD of practicing.
- ♪ Come up with a reward system for DAILY practice.
- ♪ Keep the instrument in good repair and keep at least three reeds in the case; get a metronome!
- ♪ Be extra-careful with school-owned instruments. Repair costs are high! ♪
Teach your child to be prepared and on time to each rehearsal or lesson.
- ♪ Provide private instruction!
- ♪ Make faithful attendance at all band activities important.
- ♪ Buy your child a personal planner for marking important dates.
- ♪ Keep the Handbook in a safe place and refer to it often.
- ♪ Notify the teacher if the student is to be absent for rehearsals or lessons.
- ♪ Double-check behind the student to make sure that they have their instrument.
- ♪ If student is absent, make sure that their folder gets to school, if they share it with someone.
- ♪ Visit rehearsals occasionally.
- ♪ Attend booster meetings, concerts, games, and contests.
- ♪ Turn in fundraising money on time.